



OPTIONAL: Move Out with Lockbox Access

With this optional program, tenants may surrender the use of their home by leaving all keys and remotes on top of the kitchen counters and by then sending an email to Keys@RentWerx.com indicating they have surrendered the home and vacated.

YES – I want to sign up for the **Optional Lockbox Move Out for \$25.00**.

- 1) Outgoing tenants are required to place all keys and remotes turned over to them at the beginning of the lease on top of the kitchen counters.
- 2) Outgoing tenants agree to take a picture of the items left behind and email that picture to Keys@RentWerx.com. Include the address in the subject line.
- 3) Tenant agrees that by sending a picture of the keys and remotes left in the home to Keys@RentWerx.com that this will indicate they are surrendering the home and vacated.

NO – I do not want to sign up for this optional program and will deliver all keys and remotes to **RentWerx at 21222 Gathering Oak, Suite 103, San Antonio, TX 78260** between the office hours of 9 AM to 4 PM.

SECURITY DEPOSIT FAST RETURN: In accordance with the lease agreement and Texas Property Code, the property manager has 30 days from lease end to account for the security deposit in writing. **As an optional program – RentWerx can offer a 10 Day Fast Return for \$75.00** to be completed within 10 calendar days from the date of surrender.

Type In “YES” or “NO”: _____ I want to sign up for the Fast Return of Security Deposit to be completed within 10 Days for an **added fee of \$75.00** to be taken out of the total Security Deposit refund.

Tenant Name: _____

Tenant Forwarding Address: _____